



# CAROLINA BEACH

## TOWN COUNCIL MEETING

### MINUTES • JUNE 27, 2017

Council Chambers

Workshop

6:00 PM

1121 N. LAKE PARK BLVD.  
CAROLINA BEACH, NC 28428

#### I. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Dan Wilcox	Mayor	Present	
LeAnn Pierce	Mayor Pro Tem	Present	
Steve Shuttleworth	Council Member	Present	
Tom Bridges	Council Member	Present	
Gary Doetsch	Council Member	Present	
Michael Cramer	Town Manager	Present	
Ed Parvin	Assistant Town Manager	Present	
Debbie Hall	Finance Director	Present	
Kim Ward	Town Clerk	Present	

#### II. DISCUSSION ITEMS

##### a. Lake Park Blvd Traffic Study

*(Requested by Michael Cramer, Town Manager's Office)*

Jonathan Guy with Kimley Horn reviewed the recommended stages for the Lake Park Boulevard Corridor Study. The steps include:

- Project preparation and initiation
- Existing condition assessment and analysis
- Visioning (Committee formulation, stakeholder engagement and public input)
- Plan development
- Corridor study finalization

The study would include a one mile area on North Lake Park Boulevard from Risley Road to Florence Avenue.

Council Member Shuttleworth suggested expanding the study up to the Food Lion Shopping Center.

Mayor Wilcox mentioned that the businesses along the corridor need to be involved with the process.

Mr. Guy stated that this will be a six month process and should wrap up by the end of 2017 or early 2018.

##### b. Golf Cart Regulations & Safety

*(Requested by Michael Cramer, Town Manager's Office)*

Michael Cramer presented the safety concerns from staff regarding the current golf cart regulations and asked each member of Council to list out some concerns they would like for staff to look into. Below are the suggestions that Council gave to Mr.

Cramer:

Mayor Wilcox

- Make the rules consistent for crossing over roads where the speed limit is over 35 mph.
- Clarify the language on operating a cart after dusk and before dawn.
- Require a rear view mirror to be permanent affixed to the cart.
- Requirements for child seats should be the same as vehicles.
- Regulate the number of passengers, maybe by saying no more than two persons per bench seat.
- Possibly require from this point forward, each cart to have professionally installed seat belt. Others must comply by a certain date.

MPT Pierce

- Golf carts need to be on the golf course. They are not safe for street use.
- Would like to hear from the Chief of Police for his recommendations.
- Look at Kure Beach and other towns to see how they are handling golf carts.
- The Town should not allow new golf carts to be registered.

Council Member Doetsch

- Carts and low speed vehicles need an ID sticker to tell who it belongs to.
- By the next registration period, any new application must be a low speed vehicle or street legal golf cart with seat belts and lights.
- Seat belts and lights at night are the biggest thing. We need to do that now.
- The number of seat belts defines how many passengers you can have.

Council Member Bridges

- Would like to know how Kure Beach is affected by the rules they have in place.
- Vacation rentals allow renters to use their carts so the property managers should be educating the tenants.
- Street legal carts must be inspected by the state just like a car.

Council Member Shuttleworth

- Would like to see golf cart parking spaces established.
- Clarify how to transfer across roads that are over 35 mph.
- Provide a definition of a low speed vehicle in the ordinance.
- Clarify the age of which you can operate the vehicle.
- Clarify that language of operation after dark and before dawn.
- Seat belts need to be on all vehicles and the same rules should apply as they do with a motorized vehicle.
- Reluctant to impose older golf carts to be upfitted.
- Would like to hear from police department staff for their recommendations.
- Agrees with setting a date to move toward low speed vehicles only.

c. Citation Ordinance Change

*(Requested by Michael Cramer, Town Manager's Office)*

Mr. Cramer explained the current civil citation fee structure. 90% of the civil penalty fines collected must go to the school system. If the ordinance is written to remove the ability to take criminal action, a town can keep 100% of the collected fines.

Mr. Cramer provided a draft ordinance to remove the ability to take certain violations to criminal court and allow the Town to keep 100% of the funds associated with specific penalties.

Council agreed with the recommended changes.

Mr. Cramer will bring this back to the July 11, 2017 meeting for a vote.

**III. ADJOURN**

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Kimberlee Ward, Town Clerk

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Date Approved